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### **JOB DESCRIPTION**

**JOB TITLE:** Repat Worker (Regular) – Various Locations in the Lower Mainland \$16.93-19.27/hr plus 4-8% in lieu of vacation + kms & expenses

**JOB SUMMARY:** Services provided are diverse and vary depending on the specific needs of the client(s). Services are provided on an outreach basis 24 hours per day and are dictated by the directive of the arranging or supporting Social Workers or professionals. This emergency response program responds primarily to the identified needs of MCFD After Hours Units in the Vancouver/Richmond and Fraser Valley regions. The program also accepts daytime referrals from both MCFD, and Aboriginal District and Resource Offices. Incumbents must have the ability to work within a multidisciplinary team context, and be able to demonstrate basic counselling skills, crisis intervention skills, conflict resolution skills and problem solving skills, as well as written and verbal communication skills. This position is considered a 'front-line' job, without supervisory responsibility. Workers are paid hourly.

**REPORTING RELATIONSHIP:** This position reports to the REPAT Director or designate.

#### **KEY DUTIES AND RESPONSIBILITIES:**

##### **1. Administrative**

- Complies with all standards outlined in the agency's Policy and Procedures Manual.
- Completes all administrative duties as they may be assigned including: collecting receipts of expenses, daily logs and communication logbooks, data forms, administration and documentation of medication, incident reports, or other as directed.
- Accepts direction and task assignments from the Repat Program Coordinator as required. At times accepts responsibility for tasks which are not outlined in the job description but which are an important part of the agency's goals and/or program outcomes.
- Hours vary from 4 - 24.

##### **2. Adult, Youth and/or Childcare – REPAT**

- Provides transportation, in-home crisis intervention, 1-1 support, outreach services, home care, life skills training, overnight supervision, or any other youth/childcare tasks required, as directed.
- Plans, organizes and implements recreational, social and/or educational activities and programs designed to meet the needs of the client(s).
- Maintains awareness of any problems (medical, behavioural, or other) and ensures the client(s) engage appropriately within the community.
- May provide lay counselling support and life skills training to client(s).

- Maintains appropriate records and statistics and ensures all documentation is accurate and completed as directed.
- Provides liaison with other agencies and professionals in the community and fosters positive working relations with them.
- Frequently transports clients (it is the responsibility of the Repat Worker to ensure that all requirements are met in order to provide safe and lawful transportation).
- Performs other related duties as required.

#### QUALIFICATIONS AND SKILLS REQUIRED: Education, Experience and Training

• Post secondary training in a related field, or the equivalent education and/or experience is typically required for this position.

- Standard First Aid training
- Non-violent crisis intervention training
- Experience preferred but not required in the following areas: Drug and alcohol misuse, FAS/FAE, Mental Health, Dual Diagnosis, Autism Spectrum, ADHD, Behaviour Management. • Vehicle required Job Skills and Abilities

1. Ability to work independently
2. Excellent organization, time and general management skills
3. Excellent written, verbal and interpersonal communication skills
4. Knowledge of MCFD and community resources for children, youth and families
5. Ability to work early mornings, evenings, weekends or overnights – the program runs 24 hours per day, 7 days per week
6. Knowledge of behaviour management strategies appropriate for clients with potentially challenging behaviours including mental health issues
7. Knowledge of behaviour management strategies and issues related to ADD/ADHD, FAS/E, developmental disorders, abuse, neglect and attachment
8. Basic knowledge of drug and alcohol misuse
9. Knowledge of normal child and adolescent development and issues affecting children in care
10. Understanding/sensitivity to various cultural and socioeconomic backgrounds of the clients the agency serves.

#### Additional Information

1. Repat Workers are required to work outside normal working hours and/or outside typical working environments.
2. Similar related positions: Activity Worker, Childcare Worker, 1-1 Worker, Home Support Worker, Night Attendant.

Casual hours: unlimited but likely 0-24/week

Job Types: Part-time, Casual

Pay: \$16.93-\$19.27 plus 4-8% in lieu of vacation per hour

#### COVID-19 considerations:

With support sometimes in homes we are assessing each shift as it comes to make sure it can be done safely and only in agreement with the CCW